

1 Composition

- 1.1 The Corporation shall appoint up to seven governors to serve on the Students, Curriculum & Quality Assurance Committee. The Corporation may co-opt additional members who are not Governors of the Corporation.
- 1.2 The quorum for the Committee meetings shall be three.
- 1.3 The Chair and the Vice Chair of the Committee shall be appointed by the Corporation upon the recommendations of the Governance & Search Committee.
- 1.4 Up to two of the Committee members shall be Student Governors and one member shall be a Staff Governor.

2 Teaching and Learning Responsibilities

- 2.1 To review, evaluate and advise the Corporation on the College's Curriculum Plan.
- 2.2 To review and recommend to the Corporation the Development Plan targets in relation to enrolments, attendance, success rates, value-added and other related indicators.
- 2.3 To receive reports on the College's progress against the curriculum aspects of the Development Plan and to monitor performance against targets, and to advise the Corporation accordingly.
- 2.4 To consider the effectiveness of teaching and learning, and monitor progress against the Teaching and Learning Strategy.

3 Quality Responsibilities

- 3.1 To review and approve the Quality Strategy on behalf of the Corporation, and to monitor the effectiveness of the College's quality assurance systems.
- 3.2 To scrutinise and review the College's Self-Assessment Report (SAR) and Quality Improvement Plan (QIP), and advise the Corporation accordingly.
- 3.3 To receive reports on the college's implementation of the QIP and to evaluate the impact.
- 3.4 To receive reports on the provision of professional development provided for staff and how this has contributed to the meeting of annual objectives.

4 Learners Responsibilities

- 4.1 To review, evaluate and advise the Corporation on the outcomes of learner satisfaction surveys and consider the impact of previous action plans.
- 4.2 To review the Learner Involvement Strategy and receive reports on progress.
- 4.3 To review the College's Equality and Diversity strategy and receive annual reports.
- 4.4 To review, evaluate and advise the Corporation on other learner-related reports that impact on the achievement of the College's overall Development Plan.

5 Risk and Performance

- 5.1 To review the risks and mitigation plans related to the scope of the Committee's responsibilities and report to the Corporation as appropriate.

6 General Responsibilities of the Students, Curriculum & Quality Assurance Committee

- 6.1 To consider and advise on such matters as the Corporation may refer to the Committee from time to time.
- 6.2 To review on an annual basis the extent to which the Committee meets its terms of reference.
- 6.3 To report its proceedings to the Corporation.

7 Attendance at Meetings

- 7.1 The Committee may at any time request attendance by members of the College's senior staff. The College's Lead Officers for the Committee are the Vice Principal (Curriculum & Standards) and the Vice Principal (Students & Corporate Development).

8 Frequency of Meetings

- 8.1 The Committee shall meet five times per year such that the associated reports and recommendations can be fed into the main Corporation meetings for review and approval as required.

9 Approval

- 9.1 These Terms of Reference may only be amended by a resolution of the Corporation.